

QCTO Eligibility Criteria

Eligible candidates for the RPL process for the Principal Officer and Retirement Fund Trustee qualification and/or designation must:

	PRINCIPAL OFFICER	TRUSTEE
1.	be actively involved in Board meetings of a Pension / Provident or similar Fund for a minimum of 2 years	be actively involved in Board meetings of a Pension / Provident or similar Fund for a minimum of 1 year
2.	be an active Principal Officer, Deputy Principal Officer or Trustee of a Fund	be an active Trustee of a Fund, or affiliated with or have access to a Fund and its Board
3.	have been actively involved, observed or facilitated in a compliance audit of a Fund	have knowledge and understanding of the governance of a Fund
4.	have a minimum of an NQF Level 5 qualification related to financial services or equivalent	have a minimum of an NQF Level 4 qualification related to financial services or equivalent
5.	provide a detailed CV and a letter from a Fund they are involved with granting them permission to submit the required information and documentation for the RPL process with their application form	provide a detailed CV and a letter from a Fund they are involved with granting them permission to submit the required information and documentation for the RPL process with their application form
6.	confirm their mentor for their workplace experience for the RPL process. Such mentor should be a registered Principal Officer.	confirm their mentor for their workplace experience for the RPL process.
7.	submit the proof of payment of the Registration Fee with the application forms.	submit the proof of payment of the Registration Fee with the application forms.