



MANAGER: LEGAL & GOVERNANCE

Reference: RF-LGM-2026 | Menlyn, Pretoria

Closing Date: 10 August 2026

ABOUT OUR CLIENT

The Private Security Sector Provident Fund (PSSPF) is a well-established retirement fund providing provident fund services to its members across South Africa. The organisation is implementing a new approved organisational structure and seeks to appoint an admitted attorney with strong retirement fund expertise to lead its legal and governance function.

ABOUT THE ROLE

The Manager: Legal & Governance will provide comprehensive legal advisory and governance support to the PSSPF. The role encompasses contract management, regulatory engagement, litigation oversight and ownership of the member complaints function. Candidates should note that the PSSPF currently has active litigation matters. The successful candidate will work closely with the Board of Trustees and sub-committees and will serve as the PSSPF's primary legal authority.

MINIMUM REQUIREMENTS

- LLB degree — hard requirement
- Admitted attorney or advocate — hard requirement
- Minimum 5 years' post-admission experience, with preference given to candidates with retirement fund or financial services sector experience
- Sound knowledge of the Pension Funds Act, the Financial Sector Regulation Act and retirement fund governance frameworks
- Proven experience in managing litigation matters and instructing and managing external legal counsel
- Strong drafting, negotiation and legal advisory skills
- Experience engaging with the FSCA, the FST and other regulatory bodies

KEY RESPONSIBILITIES

- Provide legal opinions, draft and review contracts and agreements, and manage legal risk across the organisation
- Oversee and manage all active and emerging litigation matters and relationships with external legal counsel
- Own and manage the member complaints function in full compliance with the Pension Funds Act and FSCA requirements
- Support the Board of Trustees and all sub-committees on legal, regulatory and governance matters
- Ensure the PSSPF's governance framework remains current, robust and compliant
- Liaise with the FSCA, FST and other regulatory bodies as required

HOW TO APPLY

Submit your CV and a concise covering letter to: anthea.rogers@fempower.co.za

Subject line: RF-LGM-2026

Correspondence will be limited to shortlisted candidates only. Should you not receive a response within 4 weeks of the closing date, please consider your application unsuccessful. The PSSPF reserves the right not to make an appointment.

Appointments will be made in accordance with the PSSPF's Employment Equity plan and the organisation is committed to the principles of employment equity. Applications from previously disadvantaged individuals are encouraged.

Recruitment managed by Fempower Personnel (Pty) Ltd on behalf of the Private Security Sector Provident Fund.